



Sutton in Craven C.E (V.C) Primary School

Headteacher: Mrs O Gibbons

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Friday 5th June 2020

Dear Parents/Carers,

I am writing to you today to share with you more detailed plans of the wider re – opening of Sutton in Craven C of VC Primary School. Stated in a previous letter we will begin this phased re-opening with children from Year 6 on Monday 8th June and Reception and Year 1 for following Monday 15th June. As the Government has said this is so that “the youngest children, and those preparing for the transition to secondary school, have maximum time with their teachers.”

If you are a parent of a child/children in our school in Years 2, 3, 4 and 5, education provision, home learning, will continue as it is currently but with additional enrichment weeks and transition activities. Communication through class emails will also continue.

If you have informed us that you will be sending your child/children into school on the 8th or the 15th of June we are really looking forward to seeing you. If you want to send your child in at a later date then please contact the office first or admin@sutton-in-cravencofe.n-yorks.sch.uk , with a minimum of 1 week's advance notice. This is for children in Reception, Year 1 and Year 6 or those who have critical worker status only.

Overall, the Government has said that its ambition is for all primary school children to return to school before the summer for a month if feasible, though this will be kept under review. We are sure that many of you will have questions on this. At the moment, we are able to provide you only with what the Government is communicating but we will keep you updated as any decisions are made.

At Sutton CE we will not tell you what is right for your child in this situation, we will support every parent/carer's choice with regards to individual decisions. We have undertaken an extensive and robust risk assessment to support our re-opening. However this risk assessment does not mean that we can eliminate the risk, only reduce it. Please feel free to look at our risk assessment on the school website for more detail.

While this is the position we are in at this point in time (Friday 5th June 2020), it is such a changeable situation that may alter from one day to another. If this is the case, we promise to inform you as quickly as possible and to continue to be open as we have been so far.



School leaders and the Governors have agreed the following plan is in the best interests and safety of all our children, staff and parents. As stated in a previous letter we will welcome back Year 6 on Monday 8th June and Reception and Year 1 on 15th June. Our primary concern will be to ensure that the children's safety and well-being is priority on their return to classrooms as routines and interactions will be very different. We have included a detailed home school agreement which explains the roles of staff, you as parents/carers and also the role and responsibilities of the children. We will have physical copies of this to sign on arrival on your child's/children's first day. Each Bubble will be focusing on writing a 'Bubble Charter' during the first few days this includes looking at our new school rules and routines to the level of the children in each bubble.

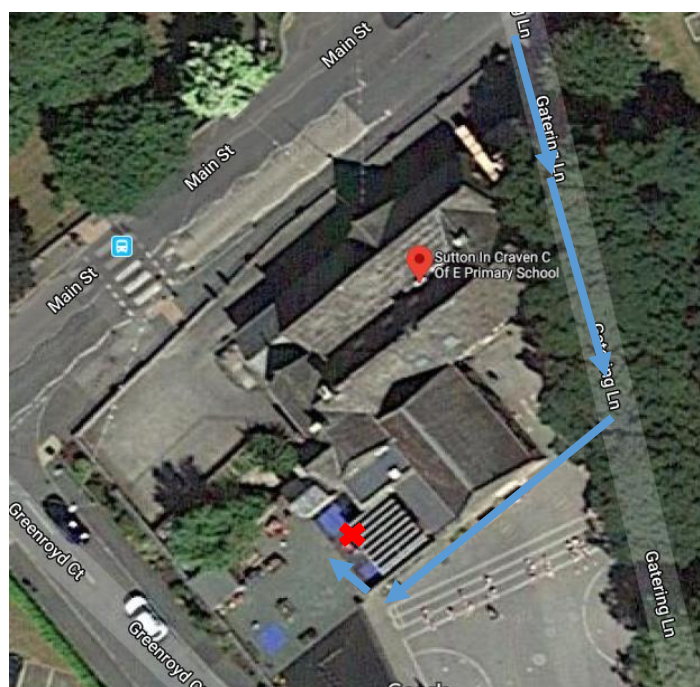
Staggered drop offs and pick ups

Reception and Year 1 – Monday 15th June 2020

Reception and Year 1 children will be the last to arrive and the first to leave each day.

Reception
9.15
10.30 Blossom outdoor area
12.00 eat in or out
2.00 Blossom outdoor area
3.00

Parents will stand on the waiting spots on Gatering Lane. An adult will be waiting to receive children at the gate and send them to another adult at Blossom gate to enter the classroom sensibly. There will waiting spots for the children long the fence to show them where to stand. Children will be called one at a time and must remain with their parent at all times. If a child is upset all we can do is encourage from a distance, if the child cannot be calmed you must return home with the child.

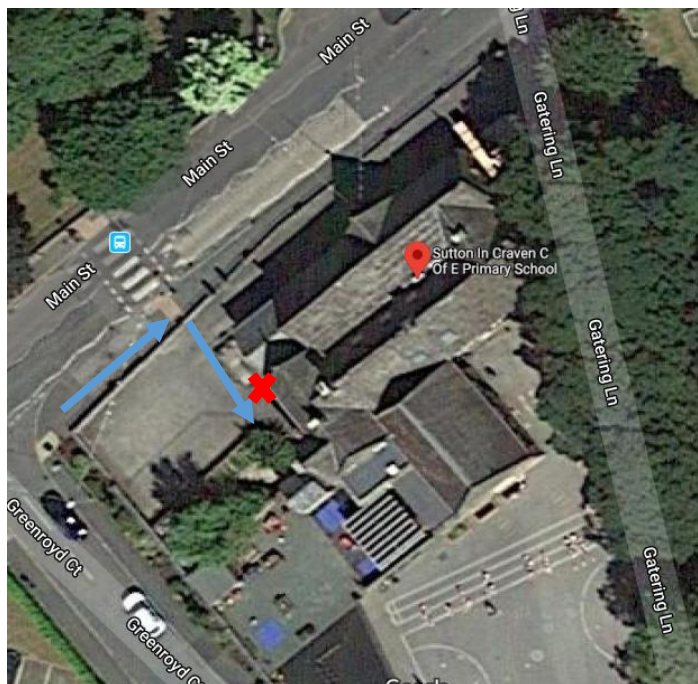


At the end of the day the staff will have the children ready waiting at their spots by the fence, the adult will call out each child as their parent arrives on the waiting spots on Gatering Lane. Parents must leave immediately with their child. If they have a concern or query it must come through via email or phone.

Year 6 – Monday 8th June 2020

Year 6 children will arrive at 9.00am each day. They will be using the small front gate. They should be able to come in without a delayed handover with parents, waiting spots will be on the fencing at the front of school going in the direction towards the mill. An adult will call each child in individually and send them through the fire escape at the end of the ramp. Children will walk directly up the stairs where another adult will be waiting for start of day procedure.

Year 6
9.00
10.30 staff car park
12.00 eat in or out
2.00 staff car park
3.10



At the end of the day parents will wait on the wait spots on the fence and children will remain at their desks, until they have their names called out. Any children who have permission to go home on their own will be sent first.



Key Worker – Bubble one

Key workers should arrive first at 8.40am. They will enter via the fire door (double doors) near the car park entrance. Parents will wait at waiting spots on the fence. An adult will call each child in individually to Birch and Willow classrooms where another adult will begin the morning procedures.

Key worker Bubble 1
8.40
10.30 main play ground
12.00 eat in or out
2.00 main playground
3.20



Key worker – Bubble 2

Key worker children should arrive at 8.40am each day. They will be using the small front gate. They should be able to come in without a delayed handover with parents, waiting spots will be on the fencing at the front of school going in the direction towards the mill. An adult will call each child in individually and send them through the main office door following the one way system on the corridor which will lead them to Bobbins classroom. This will be their base, we will stagger break and lunch times with key worker Bubble 1. This will be decided daily to support the staff in being flexible to meet the needs of the children in each of the bubbles for that day.

Key worker Bubble 2
8.40
10.30 main playground
12.00 eat in or out
2.00 main playground
3.20





At the end of the day parents will wait on the wait spots on the fence and children will remain at their desks, until they have their names called out.

What time will school open?

Reception and Year 1 – 9.15 (Gatering Lane entrance)

Year 6 – 9.00 (Small Gate to the front of school)

Key Worker Bubble 1 – 8.40 (Double gates to the front of school)

Key Worker Bubble 2 – 8.40 (Small Gate to the front of school)

Please adhere to these drop off and collection times to ensure that we maintain social distancing.

I need to speak to my child's teacher, how can I do this?

We will continue to use the class emails during the allocated time slots daily. Please be mindful that it may take your child's teacher a little longer to get back to you as all staff are now on site in school working with children throughout the day. If you feel it is urgent then please contact the school office or admin email.

I need to speak to the teacher in my child's bubble, how can I do this?

Where possible please try not to speak with staff on drop off and collection as we need to maintain social distancing at all times. Each bubble has an allocated mobile phone number. Please be mindful of when you ring your allocated number as staff will be working with children during the day. If you are dropping off or picking up early, please let the office know via email or call and you will be to contact the bubble mobile number as you will need to drop off or collect from the specific bubble entrances - see above.



Key worker bubble 1 – 07748195120

Key worker bubble 2 – 07748174674

Year 6 bubble – 07748195113

Reception and Year 1 bubble – TBC

Will children be expected to wear school uniform?

No. Children may wear their own clothes, however we would ask that they wear a fresh set of clothing each day they are in school to minimise the risk of contamination.

Will my child need to wear a face mask or PPE?

No. PPE will not be used in school unless staff members are administering first aid/personal care or your child develops any symptoms of coronavirus. Government guidelines state that this is not required in schools and good hand washing and hygiene practises are sufficient. Face coverings or masks in schools is not recommended and should not be worn in any circumstance by those who may not be able to handle them as directed as it may inadvertently increase the risk of transmission (<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>)

In line with guidance, if children arrive at school wearing a face mask or any type, they will be asked to remove it, return it to their parent/carer or if this is not possible it will be placed into a sealed plastic bag ready to go home with them at the end of the day.

Will I be fined if I choose not to send my child to school?

No. Parents will not be penalised if their child does not attend school. Please notify the school office of your decision and we will support this.

My child receives a universal free school meal (reception and year 1) will this be available when they return?

Yes. We are delighted to say that our school kitchen will be providing hot meals as normal and these can be paid for through the normal way.

My child is in Year 2, 3, 4 or 5 and on Free School Meals when in school normally, will I continue to receive the FSM vouchers?

Yes, these will continue as they have been doing since the beginning of school closure. Families that have chosen not to send their children to school even though they are eligible (key worker, reception, Year 1 or Year 6) will also continue to receive these vouchers.



I don't wish to send my child to school, will they miss out on valuable curriculum learning?

No. All of the children working at school and at home will be expected to complete the same activities using the resources that are sent via the class emails.

Will my child be taught by their class teacher?

Not necessarily. As we have created bubbles of children to support social distancing, it is not possible to keep all staff with their usual classes, we have tried our best as positive relationships and consistency are so important during times like these. Children will remain with the same adult(s) for the days they are in school where possible, depending on staffing levels to maintain social distancing.

Will my child be in the same class as their friends?

Not necessarily. Classrooms have been arranged to maintain a 2m distance. Bubbles have allocated playgrounds and the key worker bubble 1 and 2 will stagger the use of the main playground. Children will be advised to maintain a 2 m distance on the playground. Please see photographs below.

What does my child need to bring to school?

Please do not send any pencil cases, toys, book bags and PE kits. Your child **should only** bring a water bottle and a packed lunch if they are not having a school dinner. Children will have a box identified just for them to place these items. Other items will be returned to parents/carers on arrival.

My child is in Year 6, what will happen with transition to Year 7?

We are currently working with South Craven to ensure that transition is as seamless as can be. We will ensure all year 6's receive the same transition resources regardless of what bubble they are attending.

A member of my family is vulnerable, should I send my child to school?

Children who live in a household with someone who is extremely vulnerable should only attend if they are able to follow stringent social distancing and are able to understand and follow instructions. As a school, we are putting measures in place but we cannot guarantee social distancing at all times.

My child is in Year 2, 3, 4 and 5 will they continue with their home learning?

Yes, all children will continue with home learning. The children working in school and at home will complete the same lessons so that no children are missing out.

My child has developed symptoms, what should I do?

Please inform the school as soon as possible. All children eligible to attend school will have access to testing if they display symptoms of the coronavirus. To access testing, parents/carers can use the 111 online service if their child is 5 and over. If your child is under 5 year of age, call 111. If your child or anyone in your household is displaying symptoms they should not be in school.



What happens if one of my children is eligible to return to school but siblings are not?

Unless siblings are part of the key worker group, unfortunately they will not be able to return to school yet. This is to ensure that we can maintain social distancing following the government guidelines.

What happens if there is a confirmed case of corona virus at Sutton CE Primary?

When a child, young person or staff member develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 7 days. The rest of the bubble that child is in will also be sent home, this includes staff from that bubble and must self isolate for 14 days. Fellow household members of the child with symptoms should also self-isolate for 14 days.

All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.

Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

Where the child, young person or staff member tests positive, the rest of their bubble will be told to continue their 12 day self-isolation at home. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. A deep clean of the areas used by the bubble of children will be undertaken with immediate effect.

Will school keep in contact?

Yes. We are currently increasing our capacity to make more phone calls home to offer support, advice and just a friendly voice. We will endeavour to make as many phones each week as possible, however please be mindful that this does depend on staffing arrangements in school.

Can we still keep in touch via class emails and face book?

Yes. The staff love to see what the children have been up to. However we may not be able to reply as quickly as we have done previously as staff are now back teaching at school. If you have any questions, please contact the school office.

Will my child be able to play as they usually would during break times?

No – there will be space and equipment restrictions. All bubble have an allocated playground except the key worker bubble who will stagger break and lunch times. All bubble have their own allocated individual



play equipment that will be used specifically for their bubble and no others. This equipment will be disinfected after each use.

What happens if the weather is very hot?

As always, we ask that parents apply children's sun cream each morning. Children should also wear sunhats and these must be labelled.

Will school look different?

Yes. Please see pictures below of the different classrooms and areas around school. We will also be emailing a virtual tour of school, please watch out for this.

If there are any other questions or queries that you have, please do not hesitate to get in touch.

I would like to thank you for all your ongoing support and kind words and to the staff who have continued to work tirelessly in the last 10/11 weeks to and will continue to do so as we enter the next phase of the summer term – it really is appreciated.

With very best wishes,

Orla Gibbons

Mrs. Orla Gibbons
Headteacher



Oak Class





Blossom Class



Blossom Class



Blossom Class





Corridor



Hall





Willow Class

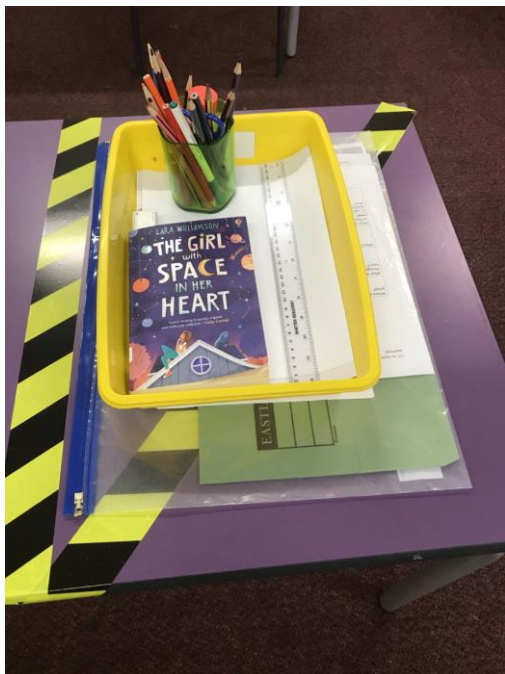


Bobbins Class



Birch Class





Individual Resources



Outside

