



Sutton in Craven C.E (V.C) Primary School

Main Street, Sutton in Craven, Keighley, BD20 7JS

Tel: 01535 632181

Email: admin@sutton-in-cravencofe.n-yorks.sch.uk

Headteacher: Mrs O Gibbons



3rd September 2021

Dear Parents/Carers,

Arrangements for September 2021

I hope you have all had a fantastic holiday! The staff and I are all looking forward to welcoming all the children back to school on Tuesday 7th September.

We have now received the approved guidance and risk assessment from the DfE and North Yorkshire County Council which guide us on how to run our school and keep it safe for our children, parents/carers and staff during the on-going COVID -19 pandemic. As we return to school, we are facing rising infection rates nationally and it is still vital that we take a cautious, robust approach and our risk assessment reflects this. As a consequence, some aspects of school life will be relaxing and many others will be remaining in place as we start the new academic year. This letter and FAQs set out what you need to know when your child returns to school next week. I apologise in advance for the length of the documents but I wanted to ensure that you had all the key information to share with your children before we start back at school.

We have been looking forward to less restrictions in school and now that the latest DfE COVID – 19 Operational Guidance has been published I am happy that we will be able to return to a more ‘normal’ school life, whilst keeping everyone safe in school.

We have updated our COVID – 19 risk assessment and this will be made available on our website. We will also have an outbreak management plan in place in case local COVID – 19 cases rise and we have to take extra steps to break the chain of transmission.

Class bubbles and mixing

The DfE no longer recommend that children should remain in bubbles in school, so from Tuesday, we will no longer be operating class bubbles. Our children will return to sharing play times and lunchtimes with some other classes within their key stage and children will no longer have to sit in rows.

The school day - Drop off and Pick up

We will continue to have a drop off time slot as well as classes entering and leaving school through their allocated entrances. The following arrangements are in place from Tuesday.

Start time – all doors will open at 8.45am until 8.55am. This is to ensure a prompt start to learning in each classroom.





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Arrival after 8.55am – please come through the school office, as class doors will be closed promptly.

Arrival after 9.00am – please come through the school office, registers close at 9.00am and your child/ren will be marked late.

Please adhere to our visitor procedure when entering the office. This will be on the front door of school.

If you have any difficulties in the morning and know you will be late, please do not hesitate to contact the school office via telephone or email.

Start time	Class	Entrance
8.45am – 8.55am	Blossom Class	Gatering Lane side entrance
8.45am – 8.55am	Willow Class	Gatering Lane front of school, double gate entrance
8.45am – 8.55am	Birch Class	Front of school, double gate entrance
8.45am – 8.55am	Oak Class	Front of school, single gate entrance

We still need to restrict the number of visitors to the office at all times throughout the day, so please phone or email where possible.

Face coverings and social distance

The DfE no longer advise staff or visitors should wear face coverings in the classroom or communal areas in school. However, all members of our school community may still wear them if they so wish.

We would still like to ask parents/carers to behave responsibly on site to ensure that we keep our school community as safe as possible. You will see in our FAQ's that we are following government guidance as we implement step 4. It is no longer a requirement to maintain a social distance or wear face covering however, we ask that you are respectful of others and if you feel it appropriate then please feel free to wear a face covering whilst on site and maintain an appropriate social distance.





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Cleaning

We will continue to maintain our rigorous hygiene control measures. Our current handwashing and cleaning procedures will remain the same.

What to do if my child is ill

Please do not bring your child to school if they are ill. Please do not come onto school site if you or your child is ill. All parents/carers who develop coronavirus symptoms will be expected to follow government guidance on self – isolation.

If you or your child develop symptoms of COVID – 19 you should get a confirmatory PCR test. If the PCR test is positive – YOU MUST SELF ISOLATE for 10 days.

If your child is taken ill during the school day, you will be asked to come and collect them immediately.

Bobbins

Bobbins will continue to run as normal.

Breakfast club – 7.45am to 8.45am

After School Club – 3.20pm to 5.30pm

Please see attached our FAQ's, these hopefully will answer any other questions you may have. If you do however have any questions, please do not hesitate to email the school office. Please note we have a training day on Monday 6th and will respond as soon as we can.

I am really looking forward to seeing all our children, parents/carers and staff back in school as we begin a new year, with new challenges, new adventures and a new opportunities to flourish together. Enjoy the weekend and we will see you all on Tuesday.

With very best wishes,

Orla Gibbons





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