

**The Governing Body of
Sutton-in-Craven Church of England VC Primary School
Meeting of the Governing Body**

Date and Time: Friday 22nd October 2021 (5.15 pm)

Location: Held Virtually over Zoom

Present:	Mrs Deborah Bacon	Parent Governor
	Mrs Tracy Felgate	Staff Governor
	Mrs Lynette Brammah	Co-Opted Governor
	Mr Simon Garner (Chair for meeting)	Co-Opted Governor
	Mrs Orla Gibbons	Headteacher
	Mrs Caroline Kilvington	Parent Governor

Clerk: Mr Chris Davey

23/21 Welcome and Introductions

Mr Garner welcomed everyone to the meeting and thanked everyone for attending an extra meeting of the Governing Body on the evening school broke up for half-term.

24/21 Apologies

Consented apologies for absence were received from Rev'd Helen Collings (Foundation Governor).

25/21 Declarations of Business, Financial or Personal Interest

There were no declarations of interest in any item on the agenda.

26/21 Confidentiality

No items were identified as being confidential at the start of the meeting.

27/21 Any Other Urgent Business

No items of other urgent business identified at the start of the meeting.

28/21 Election of Chair and Vice-Chair of Governors

The Clerk took the Chair for this item.

He asked the Governors if they wished to retain the twelve-month period of office for the Chair of Governors and an open nomination and voting system. They confirmed that they did not wish to change the arrangements for the election of the Chair and Vice-Chair of Governors.

The Clerk then asked for nominations for the post of Chair of Governors.

Mr Garner nominated Mrs Bacon, who accepted the nomination.

There were no other nominations.

Mrs Bacon then withdrew from the meeting.

The Clerk asked if there were any objections to the nomination and, as no objections were forthcoming, he asked for a vote in favour of appointing Mrs Bacon as Chair of Governors.

The vote, by show of hands to the Clerk was unanimously in favour.

Mrs Bacon returned to the meeting and was congratulated on her appointment.

The Clerk then asked for nominations for the post of Vice-Chair of Governors.

Mrs Bacon nominated Mr Garner, who accepted the nomination.

There were no other nominations.

Mr Garner temporarily left the meeting.

The Clerk asked if there were any objections to the nomination and, as no objections were forthcoming, he asked for a vote in favour of appointing Mr Garner as Vice-Chair of Governors.

The vote, by show of hands to the Clerk was unanimously in favour.

Mr Garner returned to the meeting and was congratulated on his appointment.

Mrs Brammah and Mrs Bacon then expressed thanks on behalf of the whole Governing Body to Mr Garner for having led the Governing Body for the last five years and for his commitment to the school.

29/21 Any Other Urgent Business

There were no items of other urgent business.

30/21 Dates of the Next Meetings

Governing Body Meetings

It was confirmed that meetings would be held on:

- Monday 29th November 2021
- Monday 21st March 2022
- Monday 9th May 2022 (30 minutes only)
- Monday 11th July 2022.

It was agreed that meetings would start at 5.15 pm.

Committee Meetings

Finance and Resources Committee

- Tuesday 8th November 2021

School Improvement Committee

- Monday 1st November 2021
- Monday 31st January 2022
- Monday 6th June 2022.

Mr Garner declared the meeting closed at 5.30 pm and thanked everyone for attending.