

**The Governing Body of  
Sutton-in-Craven Church of England VC Primary School  
Meeting of the Governing Body**

**Date and Time: Monday 12<sup>th</sup> July 2021 (6.15 pm)**

**Location: Held Virtually Over Microsoft Teams**

<b>Present:</b>	Mrs Deborah Bacon	Parent Governor
	Mr Matt Carlton	Co-Opted Governor
	Rev'd Helen Collings	Foundation Governor (left at 7.36 pm)
	Mrs Tracy Felgate	Staff Governor
	Mr Simon Garner (Chair)	Co-Opted Governor
	Rev'd Brian Greenfield	Foundation Governor
	Mrs Orla Gibbons	Headteacher
	Mrs Caroline Kilvington	Parent Governor

**In Attendance:** Mrs Lynette Brammah Observer

**Clerk:** Mr Chris Davey

**87/20 Welcome and Introductions**

Mr Garner welcomed everyone to the last meeting of the academic year.

In particular Mr Garner welcomed Mrs Brammah, a prospective governor, and he asked her to introduce herself for the benefit of the governors. She explained that after twelve years of being a Headteacher, she was now pursuing her dream of running a Bed & Breakfast in Grassington.

Everyone else introduced herself or himself for Mrs Brammah's benefit,

**88/20 Apologies**

There were no apologies for absence as everyone was present.

**89/20 Declarations of Business, Financial or Personal Interest**

There were no declarations of interest in any item on the agenda.

**90/20 Confidentiality**

No confidential items were identified at the start of the meeting.

**91/20 Any Other Urgent Business**

No items of other urgent business were identified at the start of the meeting.

**92/20 Minutes of the Meeting held on 26<sup>th</sup> April 2021**

The non-confidential minutes of the meeting held virtually over Teams on 26<sup>th</sup> April 2021 were circulated to governors with the papers for the meeting.

The Confidential Minutes of the meeting held on 26<sup>th</sup> April 2021 were circulated to governors prior to the start of the meeting by a separate email, with a request to delete the email and any downloaded copies of the Confidential Minutes and permanently destroy any printed copies immediately following the end of the meeting.

Governors agreed that the two sets of minutes were a true and accurate record of the meeting held on 26<sup>th</sup> April 2021, subject to the correction that in Minute 80/20.2 it was Mr Carlton who carried out the Maths Governor Monitoring Visit and not Rev'd Collings.

Mr Garner undertook to sign and date a copy of both sets of minutes for the record at the next face-to-face meeting. **ACTION MR GARNER & CLERK** (Action 92/20)

93/20

**Matters Arising from the Minutes not Covered Elsewhere on the Agenda**

Mr Garner reviewed the Actions from the previous minutes:

<b>70/20.1</b>	A 'ground force day' is to be arranged	The work will be done by the builders
<b>70/20.2</b>	Governors to monitor costs of and attendance at Bobbins	Being done – see notes below
<b>70/20.3</b>	Start Budget to be revised in light of lower than expected Reception numbers in Sept 2021 and circulated	Done
<b>71/20</b>	Mr Garner to sign and date a copy of the minutes of the meeting held on 20 <sup>th</sup> January 2021	To be carried forward
<b>72/20.1</b>	All governors to resend their completed Skill Audits to both CofG and Clerk	To be completed for September meeting
<b>72/20.2</b>	All governors to read the draft Online Safety Policy and send comments <b>OR</b> confirmation they have read the draft policy to Mrs Gibbons	Done
<b>72/20.3</b>	Mr Garner to resend the link to the Leadership Development Programme and All governors to send comments to Mr Garner	To be carried forward to September meeting
<b>72/20.4 &amp; 85/20</b>	Additional GB meeting to be held to discuss SEF & rapid school improvement	To be carried forward to September meeting
<b>72/20.5</b>	Two documents about SIAMS Inspection to be circulated	Done
<b>73/20.1</b>	Code of Conduct and Standing Orders to be reviewed and agreed at the next GB meeting	Done – see below
<b>73/20.2</b>	360 Review – Remaining governors to submit their forms then Mr Garner & Clerk to discuss	Done – see below
<b>73/20.3</b>	Governance Health Check Report to be circulated and discussed at July GB Meeting	Not discussed – carry forward to September
<b>74/20</b>	Mrs Gibbons to consider recording Collective Worship Committee meetings and making them available to parents etc.	Done
<b>77/20</b>	Mrs Gibbons to circulate Pupil Data document once she has received all of the data	Data still incomplete - carry forward to September
<b>80/20.1</b>	Mr Garner to complete his Governor Monitoring Visit Report on Health & Safety Visit	Done
<b>80/20.2</b>	Mr Carlton to complete his Governor Monitoring Visit Report on Maths Visit	Correction of Name - awaited
<b>82/20.1</b>	Mrs Gibbons to share Staff Code of Conduct documents with staff prior to July GB meeting	Done

<b>82/20.2</b>	Mrs Gibbons to clarify which members of staff are on part-time or job-share contracts	<b>Done – all part-time</b>
<b>82/20.3</b>	Mrs Gibbons to notify parents and carers about the expectations of not smoking or vaping on the way to or from school etc.	<b>Done – included in No Smoking Policy</b>
<b>83/20.1</b>	Mrs Felgate to get Mrs Hayton to book her on to Introduction to Governance	<b>Done – and training completed</b>
<b>83/20.2</b>	Mrs Gibbons to create Governor Training Log on Teams	<b>Done – All governors to update</b>

Additional Notes

Minute 70/20.2 Bobbins

Mr Garner reported that school has sent an email to parents advising that attendance is still not at the levels parents promised it would be, if Bobbins continued. He also noted that the school is still subsidising Bobbins and as attendance is still low it may now be necessary to align costs with the other local providers to reduce the level of subsidy. This will be discussed by the Resources Committee in September.

Minutes 72/20.4 & 85/20 Rapid School Improvement

Mrs Gibbons has proposed the creation of a School Improvement Committee (see Headteacher’s Report).

Building Works

A governor asked if the damp identified during the recent building inspection was being remedied over the Summer?

Mrs Gibbons replied that it was not as the creation of the Hygiene Room and repairs to the roof and the associated flooding had to take precedence.

**94/20**

**Report from the Resources Committee**

Mr Garner reported that the minutes of the recent meeting of the Resources Committee were not yet available, so he gave a verbal report instead. The minutes will be circulated to governors once they have been approved for circulation.

**ACTION MR GARNER** (Action 94/20)

Mike Clayton gave the Resources Committee a detailed explanation of the expenditure of the Pupil Premium funding.

Two documents, one for FY 2020/21 including the impacts, and one for 2021/22 showing the intended expenditure, were sent out to all governors with the papers for this meeting.

Mr Garner gave an update on the building works, where the new hygiene room is being created, which has involved replacing and moving drains, and the repairs to the roof and flood damage. He said that all of the building works should be complete by the start of the Autumn Term in September.

The Resources Committee agreed to leave Bobbins open for the time being as the promised levels of attendance were acceptable, but Mr Garner reminded governors of his earlier comment on reconsidering the charges to reduce the level of subsidy.

The Budget Monitoring Report to the end of May did not show many changes since the Start Budget.

A review of Catering will be undertaken in the Autumn Term to determine whether to remain with County Caterers or seek alternatives arrangements.

One TA and one MSA have resigned and won't be replaced as the school is currently heavily staffed. The lunchtimes will be covered by TAs.

95/20

### **Governing Body Matters**

#### LA Governor Vacancy

The Clerk reported that the Application to be the LA Governor has been received at County and they are currently chasing references. Mrs Brammah undertook to prompt the individuals concerned.

The Clerk said that he hoped that there would be a meeting of the Nomination Panel before the September meeting of the Governing Body.

#### Skills Audit

Mr Garner reported that he has not received all of the Skills Audits and he asked everyone to complete their form and send (or re-send) it to him as soon as possible.

**ACTION ALL GOVERNORS** (Action 95/20.1)

The Clerk undertook to resend the form to all governors (and to include Mrs Brammah).

**ACTION CLERK** (Action 95/20.2)

#### 360° Review of Chair

The Clerk confirmed that he had received all but one of the completed forms.

He has analysed the feedback scores and reported that governors scored Mr Garner highly on his good, effective, professional, relationship with Mrs Gibbons and on his ability and willingness to encourage all governors to participate in meetings.

He scored well on ensuring the strategic focus of the Governing Body and on focusing on the school's priorities and on understanding the school and its strengths and weaknesses.

There were four areas where the scores given were much lower and these included the areas of governors' understanding of their roles, encouraging governors to take leadership roles, conducting an annual review process and on meetings being run on time.

The Clerk noted the apparent contradiction between meetings running on time and encouraging everyone to participate in meetings.

He then observed that governors themselves needed to ask questions of Mr Garner and of the Clerk and Headteacher if there were areas of their roles they were not sure about and to volunteer to take on leadership roles, rather than expect others to do so. The formation of a new committee will allow another governor to take on a leadership role and a new Chair of the Resources Committee needs to be elected at the first meeting of the Autumn Term.

The Clerk acknowledged that, in reality, meetings regularly exceeded two hours and he had agreed with Mr Garner and Mrs Gibbons that this would be addressed in the Autumn Term.

He summarised the 360° feedback by saying that it had started the process of Governing Body self-evaluation and that needed to continue throughout the next academic year.

**ACTION ALL GOVERNORS**

#### Code of Conduct and Standing Orders

The draft Standing Orders and Code of Conduct document was circulated to governors by Mr Garner immediately prior to the start of the meeting.

Mr Garner shared his screen and the meeting went through the draft document section by section and suggested, mostly, minor amendments to make the Standing Orders appropriate and relevant to the current world in which the Governing Body operates.

There was a long discussion about the preparation and issue of papers and the seven-day 'rule'. It was agreed that key papers for governors to read for the meeting would be identified, as would papers issued for information only.

It was agreed that all governors would read the draft Standing Orders and Code of Conduct and send any further comments to Mr Garner. It was also agreed that every governor would let both Mr Garner and the Clerk know if they were happy to formally ratify the Standing Orders and Code of Conduct at the start of the meeting in September 2021.

**ACTION ALL GOVERNORS** (Action 95/20.3)

The Clerk said that he would expect every governor to formally sign at that meeting to state that they would abide by the Standing Orders and Code of Conduct.

#### Succession Planning

The Clerk noted that this was Mr Carlton's last meeting and therefore the Governing Body would need to elect a new Vice-Chair at the meeting in September.

**ACTION CLERK & ALL GOVERNORS** (Action 95/20.4)

He also reported that he had had a conversation with Mr Garner who had told him that he wished to stand down as Chair of Governors by the end of the Autumn Term, due to pressure of work.

Mr Garner said that he would be happy to be Vice-Chair for up to a year to work with the new Chair.

There was a discussion about the various options, including a one-year period with Co-Chairs, or Co-Vice Chairs (and a Chair) so that the Governing Body was truly preparing a succession plan for the future.

In addition Rev'd Greenfield informed the meeting that his Curacy had been signed off, on which he was congratulated, and therefore he expected to be moved to a new Parish before Christmas, which would create a vacancy for a new Foundation Governors. Rev'd Greenfield also noted that his departure will create a need for a new Safeguarding Governor to be appointed at the September meeting.

**ACTION CLERK & ALL GOVERNORS** (Action 95/20.5)

Rev'd Greenfield expressed thanks on behalf of the Governing Body to Mr Garner for all of his work as Chair of Governors.

#### Governance Health Check

The Governance Health Check Report was circulated to governors with the papers for the meeting for information.

It was reported that the Chair, Headteacher and Clerk are considering, or taking action on, the issues raised.

**ACTION MRS GIBBONS MR GARNER & CLERK** (Action 95/20.6)

**96/20**

### **Headteacher's Report**

The Headteacher's Report was not circulated to governors with the papers for the meeting. A copy was circulated to governors after the meeting.

Mrs Gibbons started by thanking everyone at the meeting for their on-going support for her and for the school over the last fifteen months. She commented that, at last, it feels that the school is continuing its journey of improvement.

Mrs Gibbons shared her screen showing the Headteacher's Report and she talked governors through her Report.

#### Capturing the Vision for the School

Mrs Gibbons talked through some of the positive comments received following the last Lockdown.

It was agreed that there will be a new standing item on the Governing Body and Committee agendas – *"How has the School Vision been adhered to and what have been the impacts on the children?"*

**ACTION CLERK & COMMITTEE CLERKS & HEADTEACHER** (Action 96/20.1)

#### Curriculum

Redesigning the Curriculum has been a big task and it is not yet finished. Governors will need to monitor the new Curriculum to ensure it is meeting the needs of the children and, in conjunction, with Mrs Gibbons and the staff to review it as necessary. Mrs Gibbons reminded governors that the three elements of the new Curriculum are "Intent, Implementation and Impact".

It was also agreed that a new School Improvement Committee should be established at the first meeting of the Autumn Term.

**ACTION CLERK MR GARNER & HEADTEACHER** (Action 96/20.2)

Knowledge Organisers for the children will be ready for the Autumn Term and they will show the progress from EYFS to Year 6 and knowledge will be re-visited and reviewed.

Mrs Gibbons talked through how the Knowledge Organisers would work and gave examples, in History and Geography, and explained how they will be developed for other areas of the curriculum during the Autumn Term. The Knowledge Organisers will be shared with parents, so that they can help their child(ren) learn.

The roles of Subject Leaders in school have been reviewed and two training sessions have taken place covering the role, responsibility and accountability.

#### Assessment

The staff and governors need to be clear about the school data and its triangulation, even if OFSTED do not need to see it. A key element for governors is knowing how the school knows that children are on-track.

There are now two-minute recaps as the beginning of every lesson, using a range of techniques to test recall and learning including quick questioning.

Mrs Gibbons said that the 2020/21 Assessments will be summarised at the first meeting of the Autumn Term.

#### Phonics

There has been a rapid improvement in Phonics, especially since the end of April when the children returned from Lockdown. Mrs Gibbons talked governors through the anonymised Phonics data.

The use of “Talk for Writing” is showing a huge improvement in Writing and evidenced from ‘book dips’ by the English Subject Lead.

#### Maths

Mrs Gibbons reviewed the gap analysis for Maths and drew governors’ attention to the two key areas of number sense and multiplication tables, both of which need attention.

She also noted that, for areas such as algebra, a lack of key number facts hold children back.

#### Sports Funding

Mrs Gibbons said that some of the Sports Funding will be used to buy new equipment for use in the playgrounds to get children active. The use and impacts of the Sports Funding will be uploaded to the website shortly.

**ACTION MRS GIBBONS** (Action 96/20.3)

#### Pupil Premium

As mentioned above in the Report from the Resources Committee, two documents setting out the use and impacts of Pupil Premium Funding in Financial Year 2020/21 and the intended use of the funding in Financial Year 2021/22, were circulated to governors with the papers for the meeting.

#### Mental Health & Well-Being

Mrs Gibbons said that there had been 14 referrals to the Education Mental Health Practitioner and the support offered and completed involves the child in school and the family at home.

All staff have completed the new Mental Health & Well-Being KPIs at the beginning of the Summer Term and they have been analysed by the Educational Psychologist and key priorities and common themes identified.

Staff have completed training on the Resilience Passport and it will be put into action with Years 5 & 6 in the Autumn Term.

#### Safeguarding

Mrs Gibbons reviewed the key indicators around Safeguarding.

The new action plan has been written following the analysis of the Safeguarding Audit and the Prevent Audit, as well as Growing Up in North Yorkshire. As part of the papers for the meeting governors were provided with copies of the analysis completed by the PSHE Subject Lead of Growing Up in North Yorkshire for both KS1 and KS2 children.

A governor observed that Growing Up in North Yorkshire identified that two children at the school are carers and asked if Mrs Gibbons knew who they are?

Mrs Gibbons confirmed that she did know and that the children were supported.

Rev'd Greenfield is due to meet with Mrs Gibbons on Monday 19<sup>th</sup> July to discuss the Safeguarding Action Plan.

**ACTION REV'D GREENFIELD & MRS GIBBONS** (Action 96/20.4)

Health & Safety

Dale Barton has been into school twice, once for the paperwork review and Fire Risk Assessment and once for the premises inspection and all identified related work has now been completed including replacement of finger-guards on doors.

A premises inspection identified a number of items that needed to be addressed and these have been attended to.

A new Fire Risk Assessment has been written to take account of the building works and has been shared with all staff.

Building Update

Mrs Gibbons noted that in addition to the building of the hygiene room there have been two floods, that have resulting in lots of repair works.

She added that the children loving seeing the diggers at school.

Staffing Update

Mrs Gibbons reviewed the staffing changes for September 2021.

**Rev'd Collings left the meeting at 7.36 pm.**

Mike Clayton has been supporting Mrs Gibbons as the Acting Deputy Headteacher for two days a week for the Summer Term.

Attendance

The current attendance figure is 95.36%. Mrs Gibbons noted that as this has been such a strange year it is impossible to make comparisons with previous years. However, she commented that part of the lost attendance was due to a number of persistent absentees who are receiving support from the Mental Health Trailblazing team.

Staff CPD

Mrs Gibbons reviewed the CPD undertaken by the staff during the Summer Term.

Two members of staff took the opportunity to visit another setting to support the continued improvements in Blossom Class.

Mrs Gibbons also reviewed the Enhancement Activities that the children have enjoyed this term.

**Mr Garner asked about the Phonics Interventions and why they were especially focussed especially on Year 1?**

Mrs Gibbons explained that the current Reception cohort are strong and with good phonics teaching next year should all achieve the expected level, but it is the current Year 1 children who need the Interventions before they are reassessed next year, as Year 2 children.

Governors noted the Headteacher's Report.



**97/20 School Improvement Partnership Plan**  
The School Improvement Partnership Plan was circulated to governors prior to the meeting.

Governors noted the School Partnership Improvement Plan.

**98/20 Pupil Premium**  
Mrs Gibbons reviewed the spending by area for FY 2020/21 and explained the interventions and how the impacts had been measured.

A governor asked for clarification of Priority 1 and Priority 2?

Mrs Gibbons explained that they defined in the 'Activity' box.

Another governor asked about SELFA and said that previously Mrs Gibbons had expressed concerns about the level of impact that the school was seeing for what the school pays to SELFA.

Mrs Gibbons said that this was a concern raised by local Heads, but this year it was clear that SELFA were having an impact and they have been in school delivering support.

Mrs Gibbons then reviewed the current Pupil Premium document for the year that ends in March 2022.

Mr Garner asked when the Pupil Premium plan was next to be updated?

Mrs Gibbons explained that it was updated on a termly basis as it needs to coincide with Assessment.

Mr Garner then asked if the Interventions were not having the expected impacts would they be changed?

Mrs Gibbons responded by explaining that the effectiveness of interventions are monitored on a week-by-week basis and therefore no time is wasted in sticking with interventions that are not working.

Another governor asked how long the Trailblazing Team would continue to be involved with the school?

Mrs Gibbons said that she thinks it is due to run for another year, but that is dependant on how long the funding lasts. Staff training has been completed so the project should be sustainable in the medium term.

**99/20 Covid Catch-Up**  
Mrs Gibbons explained that she has uploaded the Covid Catch-Up Plan to Teams.

Mrs Brammah asked if there had been a correlation between the Pupil Premium / Covid Catch-Up plans?

Mrs Gibbons said that this had not been done as interventions were designed to maintain progress across school, but added that a lot of the Pupil Premium children have been identified as children receiving Catch-Up, but that does not account for all of the children. Catch-Up has been used to provide support to children who were identified upon return from both lockdowns as needing support.

**100/20 Sports Funding**  
Mrs Gibbons confirmed that the Sports Funding report will be uploaded to the website by 31<sup>st</sup> July 2021.

101/20

**Governor Monitoring Visits**

The Governor Monitoring Visit Reports from Mrs Kilvington (Mental Health) and Mr Garner (Health & Safety) and Mrs Bacon (EYFS) were circulated to governors via Teams.

Mr Garner reported that as part of his Visit he had conducted the walk around and had checked the Covid related mitigation activities. The only issue identified was in Blossom Class during Free Flow activities, which was maintaining the Health & Safety controls over sanitising toys when they were finished with by individual children before they were picked up by another child.

There was a discussion and Mrs Brammah suggested that the school should cross check the control measures against the latest EYFS guidance from the DfE.

Mrs Kilvington noted that she had still to complete her Governor Monitoring Visit Report following her English visit back in February, as she is still awaiting sign-off by the teacher, before it can be circulated to governors.

**ACTION MRS KILVINGTON** (Action 101/20.1)

She has planned her next visit before the end of term.

Rev'd Greenfield confirmed that he will complete his Governor Monitoring Visit Report after his Safeguarding Visit on Monday 19<sup>th</sup> July.

**ACTION REV'D GREENFIELD** (Action 101/20.2)

102/20

**Health & Safety Update**

Mrs Gibbons summarised the various mitigation measures to deal with the changes to the Covid Risk Assessments, as a new Risk Assessment has not yet been issued, including screens and changes to lunchtimes. She observed that a return to a single playtime could significantly increase the risk of accidents, as staff noticed a significant decrease in the first aid logs and behaviour incident reports as soon as staggered lunch and breaktimes were introduced.

SLT are intending to stick with the best of the improvements made under Covid.

A governor asked if Mrs Gibbons intended to draw on Pupil Voice to find out which changes the children liked?

Mrs Gibbons confirmed that she did plan to do so.

103/20

**School Policies**

The following policies were circulated to governors with the papers for the meeting and approved for immediate use:

- Archive Policy
- Employment Privacy Notice
- Information Policy
- Information Security Incident Reporting Policy
- Uniform Policy
- Covid Testing Privacy Notice
- Educational Visits Policy
- CCTV Privacy Notice
- Privacy Notice Supply and Agency Staff
- Privacy Notice Pupils and Parents
- Exclusion Policy
- Parent Carer and Visitor Behaviour Policy
- Parent Carer and Visitor Behaviour Procedure

- Note to School re Consultation of Visitors Behaviour Policy
- Privacy Notice Volunteers
- Privacy Notice Pupils, Parents and Staff Covid-19
- Surveillance Policy.

It was agreed that as Mr Garner had a number of questions about the Information Security Policy that it would be carried over to the next meeting.

**ACTION MRS GIBBONS & MR GARNER** (Action 103/20.1)

There were some notes and comments about individual policies as follows:

**Uniform Policy** – the school will consult with parents about the policy once it has been embedded and then reviewed next summer.

**ACTION MRS GIBBONS** (Action 103/20.2)

**CCTV Privacy Notice** – it was noted that the notes needed to be removed before the policy was finalised and uploaded to the website. It was further agreed that the retention period for CCTV would be one calendar month.

**104/20**

### **Governor Training**

#### Training Completed

It was reported that Mrs Bacon had attended the Safeguarding webinar organised by the NYCC Governance Support Team at the start of July.

#### Keeping Children Safe in Education 2021

The Clerk advised governors that over the Summer Holidays he would notify them of the new version of Keeping Children Safe in Education 2021 and he will bring a signing sheet to the September meeting; the DfE expects that all governors will have read the latest version by the first meeting of the Autumn Term.

**ACTION ALL GOVERNORS** (Action 104/20.1)

#### Prevent Training

The Clerk informed governors that they would need to update their Prevent Training if they have not completed it since 2019. He asked governors to send their certificates to him for filing.

**ACTION ALL GOVERNORS** (Action 104/20.2)

**105/20**

### **Any Other Urgent Business**

There were no items of other urgent business.

**106/20**

### **Date of the Next Meeting**

It was agreed that the first meeting of the Academic Year would be held on:

- Thursday 16<sup>th</sup> September 2021.

It was agreed that, as a trial, the meeting would start at 5.15 pm.

One governor said that she found it difficult to attend meetings on Thursdays and the Clerk undertook to consult governors on subsequent meeting dates.

**ACTION CLERK** (Action 106/20)

Mr Garner thanked Mr Carlton for all of his contributions to the Governing Body and to the school. Mr Carlton wished the school all the best for the future.

Mr Garner declared the meeting closed at 8.55 pm and wished everyone a relaxing summer.

**Items Approved**

<b>103/20 School Policies</b>	Seventeen policies or notices were approved for immediate use.
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**Actions**

<b>92/20</b>	Mr Garner to sign and date a copy of the minutes of the meeting held on 26 <sup>th</sup> April 2021	<b>Clerk &amp; Mr Garner</b>
<b>94/20</b>	Mr Garner to send approved for circulation minutes of Resources Committee to Clerk for circulation	<b>Mr Garner and Clerk</b>
<b>95/20.1 &amp; 95/20.2</b>	Clerk to resend Skills Matrix form to all governors and then all governors to resend their completed Skill Audits to both CofG and Clerk	<b>Clerk then All Governors and Mrs Brammah</b>
<b>95/20.3</b>	All governors to ratify or suggest changes to the draft Standing Orders and Code of Conduct	<b>All governors</b>
<b>95/20.4</b>	All governors to consider Succession Planning	<b>All governors</b>
<b>95/20.5</b>	All governors to consider volunteering to be the Safeguarding Governor	<b>All governors</b>
<b>95/20.6</b>	Actions from Governance Health Check to be considered	<b>Mrs Gibbons, Mr Garner &amp; Clerk</b>
<b>96/20.1</b>	New standing item on Vision to be on Agenda	<b>Mrs Gibbons, Mr Garner &amp; Clerk</b>
<b>96/20.2</b>	All governors to consider volunteering to be on the School Improvement Committee	<b>All governors</b>
<b>96/20.3</b>	Mrs Gibbons to upload Sports Funding Report to website	<b>Mrs Gibbons</b>
<b>96/20.4</b>	Rev'd Greenfield & Mrs Gibbons to discuss Safeguarding Audit etc. and Actions	<b>Mrs Gibbons and Rev'd Greenfield</b>
<b>101/20.1 &amp; 101/20.2</b>	Mrs Kilvington & Rev'd Greenfield to complete their Governor Monitoring Visit Reports	<b>Mrs Kilvington &amp; Rev'd Greenfield</b>
<b>103/20.1</b>	Information Security Policy to be carried forward to September meeting	<b>Mrs Gibbons and Mr Garner</b>
<b>103/20.2</b>	Parents to be consulted on the new Uniform Policy next summer	<b>Mrs Gibbons</b>
<b>104/20.1</b>	All governors to read KCSIE 2021 (August / September)	<b>Clerk then all governors</b>
<b>104/20.2</b>	All governors to ensure their Prevent Training is less than two years old by renewing it.	<b>Clerk then all governors</b>
<b>106/20</b>	Clerk to consult governors on dates for meetings in 2021/22	<b>Clerk then all governors</b>